



SCOTTISH EXECUTIVE

Education Department
Children and Young People's Group

Young People & Looked After Children
Victoria Quay
Edinburgh EH6 6QQ

National Voluntary Organisations on the attached list

Telephone: 0131-244 5478
Fax: 0131-244 3547
rachel.gwyon@scotland.gsi.gov.uk
<http://www.scotland.gov.uk>

Your ref:
Our ref:

18 October 2002

Dear Colleague

YOUTH CRIME PREVENTION FUND

Introduction

1. As announced today, the aim of the Youth Crime Prevention Fund is to reduce and prevent offending by young people through effective early intervention and by providing a range of support to children at risk of offending, their parents and families and by offering more effective support to victims.
2. Under S68 of the Regulation of Care (Scotland) Act 2001 and S10 of the Social Work (Scotland) Act 1968, I now invite bids for funding from the Youth Crime Prevention Fund. This is a new fund established as part of the Executive's commitment to tackling and reducing youth crime outlined in Scotland's Action Programme to Reduce Youth Crime (January 2002) and the 10-point Action Plan to tackle youth crime and disorder (June 2002). The application materials (this letter, and template for submission of proposals) are enclosed. These materials will also be available shortly on the Scottish Executive website: <http://www.scotland.gov.uk>. **Applications must be returned by Thursday 14 November 2002.**

Resources

3. Funds are larger in the first year to reflect the expected need for pump priming and start-up costs. It is expected that, in due course, local authorities will buy-in, at a reduced rate, the projects which are seen to be effective which is why central funding will be lower in future years and why it is key that youth justice teams support your proposals. The Fund totals £5m in 2002-03 and will be available for both one-off capital expenditure and revenue funding. £1.5m of revenue funding will be made available in 2003-04 rising to £2m in 2004-05 and 2005-06. We are content to receive proposals which require funding in 2002-03 alone or which include capital expenditure in 2002-03.

Objectives

4. The Executive is inviting bids for funding to support projects and initiatives in a number of key areas. It is expected that successful bids will be a mixture of innovative proposals seeking to



explore new ways of preventing youth crime and of proposals seeking to build on and roll-out more widely existing projects and initiatives that have been shown to work well.

Enhancing parental support and promoting parental responsibility (action point 9 of the 10-point plan)

5. Parents have a crucial role to play in helping to prevent young people from offending. The Executive is looking to build on existing support for parents which focuses on the provision of information and increasing parenting skills. Proposals are invited for projects which develop voluntary measures to promote parental responsibilities, and projects which offer training and support for parents on, for example, techniques for encouraging positive behaviour, promoting positive discipline, reinforcing positive responses and developing non-physical strategies for coping with negative behaviour.

Victim support (including restorative justice approaches)

6. The victims of crime, whether adults, children, neighbourhoods or communities need to have confidence in the youth justice and welfare systems, and the Executive is committed to making this a reality. Proposals are invited for projects aimed at more effective victim liaison, at working with victims to offer them advice, support and information and at enhancing mediation and reparation opportunities to help reduce re-offending among young people. Proposals such as school based initiatives offering broad educational input on crime/victimisation awareness and empathy and which could be assimilated with existing school anti-bullying strategies are also welcome. Innovative proposals for meeting the needs of victims while also helping the young person tackle their offending behaviour will be welcomed. Proposals to develop schemes to involve offenders in reparation action to benefit their communities will be particularly welcomed. Proposals will need to take account of the specific restrictions on the involvement of the victims of those passing through the youth justice and welfare systems, principally under the Children (Scotland) Act 1995, primarily confidentiality.

Early Intervention

7. The Executive strongly supports more effective and integrated preventative services for children and young people. Proposals are invited for projects aimed at tackling the causes of crime, working with families, children, schools and local authorities to ensure that support is directed towards children who are at risk of offending at an early stage in their lives. This could include initiatives aimed at more effective identification of children at risk of offending and referral mechanisms. We would welcome proposals focusing on children who can already be referred on other grounds to the Reporter during their primary school years. There is already considerable investment in this area, for example through the Changing Children's Services Fund, and it will be important to avoid duplication. Projects will be expected to consider how best to work with, integrate, build on and link into other local initiatives such as Sure Start or Starting Well.

Continued Support for Persistent Young Offenders

8. Youth Justice Teams have already developed a range of interventions for this group but continued support is needed and there is scope for new services. Proposals are invited for projects designed to address the particular behaviour of this group to ensure that they do not re-offend and continue their re-integration into their communities. New options might include support for integration to the workplace or mentoring schemes.

Diversiory activities

9. There is clear evidence that actively engaging young people in clubs, sport or cultural activities is an effective way of diverting them from offending and disorderly behaviour. Proposals are invited for projects designed to promote the role of alternative activities in diverting young people from re-offending or to prevent their offending. Projects will be expected to consider how best to work with or alongside existing initiatives such as New Opportunities Fund work on promoting sport. It will be important to avoid duplication. This area may prove particularly attractive for one-off capital funding to replace or update facilities or equipment.

Assessment

10. In considering proposals, the Executive will pay careful attention to the following factors:

- ◆ The number of young people supported;
- ◆ Cost of provision and value for money;
- ◆ Evidence for the need for the services
- ◆ Evidence of agreement of the relevant Youth Justice Teams to the need for provision;
- ◆ Nature of planned outcomes, objectives and targets and plans for monitoring; and
- ◆ Evaluation arrangements.

Conditions

11. The standard conditions set out in Annex A to this letter apply. The grant is also subject to the following conditions:

- ◆ The Scottish Executive reserves the right to share information on all programmes being supported in order to encourage the sharing and development of good practice across Scotland; and
- ◆ Independent evaluation of all the projects and initiatives funded will be arranged by service providers within the grant sought and will be carried out.

Timing

12. Completed applications covering the areas in paragraph 10 above should be sent to Kit Wyeth at the address above or by e-mail to kit.wyeth@scotland.gsi.gov.uk no later than **Thursday 14 November 2002**. We aim to assess applications in time to pay this year's funding before the end of 2002.

13. I am copying this letter to local authority Chief Executives, Directors of Social Work and Education and Chief Finance Officers.

Yours faithfully



RACHEL GWYON

Template for Submission of Proposals

All proposals to be less than 6 pages long and include material under the following headings:

- Why is this work necessary?
- Description of key elements of the proposal.
- Priority objectives – setting out the way in which this supports the overarching objectives set out in the guidance.
- How much will you spend on this work? Breakdown of costs.
- Budget – including linkages with other sources of funding.
- How will you monitor and evaluate the work that you do?
- Lead agency for resources – including named contact person.
- Planning process – including evidence of participation and agreement of relevant local authority, health board and voluntary organisations.
- Delivery – explaining the process by which the relevant agencies will deliver change.

In addition, please send most recent audited accounts, Annual Report and a recent newsletter.

Annex A

Standard Grant Conditions

1. The grant must be used only for the purposes described in the application form. No change in these purposes may be made by the organisation without the prior written approval of Young People and Looked After Children Division, Scottish Executive Education Department (SEED).
2. Any sum not properly and reasonably expended for the purpose for which grant has been given must be repaid by the end of the financial year (1 April – 31 March) in which it was received to SEED within 40 days after the end of the relevant financial year or within such other timescale and upon such other conditions as may be agreed in writing by SEED.
3. **The whole of the amount of the grant made over to the organisation, or in the discretion of SEED part of that amount, shall be repaid by the organisation in the event that any of the following occurs:**
 - 3.1 failure to comply with any of the terms and conditions contained in the offer and the Annexes thereto (the Agreement), except where the prior written agreement of the SEED has been obtained to the waiving of the term or condition in question;
 - 3.2 the organisation ceases to function or is wound up, or ceases to operate for the purposes described in the application form;
 - 3.3 any information given in connection with the application for grant is found to be false or misleading, or fails to disclose a material fact bearing upon the consideration of application; or
 - 3.4 the organisation becomes apparently insolvent, or a petition is made for the sequestration of its estate, in terms of the Bankruptcy (Scotland) Act 1985.

And that within 14 days of the relevant event occurring or within such other timescale and upon such other conditions as may be agreed in writing by SEED.
4. No aspect of the activity being funded by SEED should be party political in intention, use or presentation by the assisted organisation.
5. Organisations will ensure that in carrying out the activity for which the grant has been given that they and anyone acting on their behalf comply with the law for the time being in force in the United Kingdom and in particular do not commit any act of discrimination rendered unlawful by the Sex Discrimination Act 1975 or the Race Relations Act 1986.
6. Grant recipients will acknowledge in all publicity material the contribution of SEED to its costs.
7. All ledgers, accounts, receipts, invoices and other relevant documents relating to the funding will be made available for inspection if required by authorised officers of Scottish Ministers and the Auditor General for Scotland. The grant recipient shall keep and maintain, for a period of 2 years after the end of the financial year in which the grant was paid, adequate and proper records and accounts recording all receipts and expenditure of monies paid to it by the Scottish Ministers by way of grant and all sums expended as part of the approved project for which the grant was made available. The grant recipient shall afford to the Scottish Ministers or their authorised representatives access to such books and accounts as may be required by them.
8. Audited accounts for the grant period must be submitted within 30 days of the end of each financial year. The accounts must identify separately the expenditure and income over the year relevant to the project/that part of the organisation qualifying for the grant.
9. The agreement may be terminated by either party giving 6 months' prior notice in writing. Such termination shall be without prejudice to the rights and claims of SEED in respect of any antecedent breach of the grant recipient's obligations under the Agreement.

10. The grant recipient shall not be entitled to assign, sub contract or otherwise transfer its rights or obligations under the Agreement without the prior written consent of the Scottish Ministers.
11. These Conditions shall continue to apply for a period of 2 years after the end of the financial year in which the final instalment of the Grant was paid.
12. The grant recipient shall be liable to pay the Scottish Ministers interest at the rate of 2 per cent per annum above the base lending rate of the Royal Bank of Scotland from time to time on any sums which have not been paid in full within the relevant time limit specified in the agreement.

NATIONAL VOLUNATARY ORGANISATIONS

Aberlour Child Care Trust
Abernethy Trust Ltd
Adoption UK
Apex Trust
BAAF
Barnardos Scotland
Boys and Girls Clubs of Scotland
Boys Brigade
BTCV Scotland
The Caledonian Award
Children 1st
Children in Scotland
Citizen's Advice Scotland
Commonwealth Youth Exchange Council
Contact a Family
Crew 2000
CSV Scotland
The Duke of Edinburgh Award
Fairbridge in Scotland
Family in Care
Fast Forward
Fostering Network
The Girls Brigade Scotland
Home-Start
Includem
International Voluntary Service (Scotland)
The Iona Community
NCH Scotland
National Association of Toy and Leisure Libraries
National Foster Care Association
National Playbus Association Scotland
Ocean Youth Trust Scotland
PHAB Scotland
Play Scotland
The Prince's Trust
SACRO
SSC
Secure Accommodation Forum
Scotland Campaigners
Scottish Centres
Scottish Chess Association
Scottish Child Law Centre
Scottish Council for the Single Homeless
Scottish Council for Voluntary Organisations
Scottish Crusaders
Scottish Out of School Care Network
Scottish Throughcare and Aftercare Forum
Scottish Youth Parliament
Scout Association
Venture Scotland
Victim Support Scotland
Who Cares? Scotland
The Woodcraft Folk
YMCA
Young Farmers Centre
Young Scot
Youth Scotland
Youthlink Scotland